



Membership:

The Executive Committee consists of the Chair person of the Board, Vice-chair, secretary, and treasurer. The Principal may be an ex officio member.

1. Assumes responsibility in behalf of the Board for decisions and actions only in situations which call for immediate action and which cannot be delayed until the next meeting of the Board.
2. Calls special meetings of the Board as occasion demands.
3. Suggests appointments to standing committees, and such special committees as it deems necessary.
4. Is responsible for matters which do not fall within the scope of the work of the other committees.
5. May be called in for consultation and/or joint action by other committees when special circumstances make this desirable, or may serve as an appeal body in special situations.
6. Acts upon matters specifically referred to it by the Board.
7. This committee may also assist the chairperson in the development of the Board agenda.